

Approved March 25, 2020

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING**

**February 26, 2020**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:30 p.m. Vice Chairman Goodrich led the flag salute.

**PRESENT:** Directors: Carrillo, Coats, Goodrich, Morales, Smith

**ABSENT:** None

**STAFF:** John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Senior Administrative Assistant

**LEGAL COUNSEL:** Jean Cihigoyenetché

**GUEST(s):** Members of the public

**PUBLIC COMMENTS**

Chairman Smith declared the public participation section of the meeting open at 5:30 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Coats-Goodrich) that the February 26, 2020 agenda be approved as submitted.

**APPROVE THE DECEMBER 11, 2019 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the December 11, 2019 regular board meeting minutes as submitted.

**APPROVE THE JANUARY 8, 2020 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the January 8, 2020 regular board meeting minutes as submitted.

## **APPROVE THE FINANCIAL STATEMENTS FOR JANUARY 2020**

M/S/C (Coats-Goodrich) that the Board approve the financial statements for January 2020 as submitted.

## **DISBURSEMENTS**

M/S/C (Coats-Goodrich) that the General Fund Disbursements #255503 through #255670 which were distributed during the period of January 1, 2020 through January 31, 2020, bank drafts, and ACH Payments in the amount of \$22,728,888.95 and \$341,607.20 for payroll and benefit contributions, totaling \$23,070,496.15 be approved.

## **HAZARD MITIGATION PLAN UPDATE**

The Director of Strategic Services provided a presentation and an overview of updates made to the Hazard Mitigation Plan (HMP). She stated that the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (Cal OES) requires communities and organizations to develop and maintain a Hazard Mitigation Plan. This plan allows the District to be eligible for grant assistance after a disaster and is to be updated every five years and submitted to FEMA for review and approval. The document examines vulnerabilities to natural and man-made hazards and identifies strategies to reduce or eliminate impacts. She gave a brief overview of hazards that could impact the District's service area and strategies to overcome them. She stated that staff has been working with the District's consultant, Arcadis, through the process. She stated that the HMP is the only emergency related plan that is available for public review; and that the District is seeking input from community members regarding potential hazards present within the District's service area, to be considered for incorporation into the HMP's goals and objectives.

## **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS SUPPORT RESOLUTION 2020.02**

The General Manager/CEO stated that at the last meeting the Board placed Director Coats in nomination to fill a vacancy on the California Special Districts Association Board (CSDA); at this time staff is requesting that the Board consider Director Coats to be placed in nomination as a board member of CSDA for the 2021-2023 term. He stated that Chairman Coats' interest in his submittal of nomination paperwork is to continue with the District's efforts to increase regional partnerships and participation with other agencies.

M/S/C (Morales-Carrillo) that the Board adopt Resolution 2020.02 to support placing in nomination Ronald L. Coats as a member of the California Special Districts Association Southern Network Seat C Board Election.

## **ADOPTION OF FIVE-YEAR WORK PLAN**

The Director of Strategic Services stated that during a series of meetings with staff and the Community Advisory Commission, an updated Five-Year Work Plan has been prepared. She discussed minor adjustments to the Five-Year Work Plan and key highlights of 2019 accomplishments. She stated that upon approval of the Plan, it will be incorporated into District-wide goals assigned to the General Manager/CEO.

M/S/C (Morales-Goodrich) that the Board adopt the updated Five-Year Work Plan as submitted.

## **BOARD OF DIRECTORS' REPORTS**

Director Morales reported on the following: February 14 he attended the Inland Valley Association of Realtors meeting where he provided an update on the progress of the SNRC; February 19 he met with consultant, Bill Kelly, to discuss the General Manager/CEO's evaluation; February 20 he toured the SNRC site with the General Manager/CEO; and February 25 he attended the Pathway Ribbon Cutting Ceremony at Indian Springs High School.

Director Coats reported on the following: January 23 he attended the Highland Chamber of Commerce Annual Installation Dinner event; January 24 he attended the Inland Empire Economic Partnership meeting; January 27 he attended the Association San Bernardino County Special Districts meeting; February 4 he attended the San Bernardino Valley Municipal Water District Board meeting where they approved their water management plan; February 4-5 he attended California Special District Association committee meetings; February 6 he toured tank rehabilitation work at Plant 39-A; February 18 he attended San Bernardino Valley Municipal Water District Board meeting; February 19 he met with consultant, Bill Kelly, to discuss the General Manager/CEO's evaluation; and February 24 he attended the Association San Bernardino County Special Districts meeting where the speaker was Supervisor Janet Rutherford.

Director Carrillo reported on the following: February 19 he participated in the planning committee for the San Bernardino County Water Conference; February 19 he met with consultant, Bill Kelly, to discuss the General Manager/CEO evaluation; February 21 he discussed District business with the General Manager/CEO; and February 24 he attended the Pathway Ribbon Cutting Ceremony at Indian Springs High School.

Vice Chairman Goodrich reported on the following: February 19 he met with consultant, Bill Kelly, to discuss the General Manager/CEO evaluation; February 20 he met with the General Manager/CEO to review the agenda and to discuss District business; and February 24 he attended the Association San Bernardino County Special Districts meeting.

Chairman Smith reported on the following: February 19 he met with consultant, Bill Kelly, to discuss the General Manager/CEO evaluation; February 20 he met with the General Manager/CEO to review the agenda and to discuss District business; February 24 he attended the Association San Bernardino County Special Districts meeting; and

February 24 he attended the Pathway Ribbon Cutting Ceremony at Indian Springs High School.

Information only.

### **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported on the following: February 22 the District hosted a Conservation Workshop which provided tips on staying within your water budget, rebate programs, and information on water legislation; February 25 Board members and staff attended the Pathways Ribbon Cutting ceremony at Indian Springs High School: the program will allow students to work toward their water certification while in high school. The General Manager/CEO stated that on February 27 the District is holding an SNRC Milestone Luncheon to celebrate construction progress and recent project milestones; and March 2 he will be meeting with legislators in Sacramento along with Board members and staff.

The General Manager/CEO announced that the District's retired Chief Financial Officer, Ms. Alberta Hess, passed away on February 10. He stated that services will be held February 28 and to contact Ms. Hendricksen for information regarding the service.

### **LEGAL COUNSEL REPORT**

There were no comments at this time.

### **BOARD OF DIRECTORS' COMMENTS**

Vice Chairman Goodrich praised the Community Advisory Commission on their comments regarding the development of the Hazard Mitigation Plan.

Director Coats thanked fellow Board members for their support during his family emergency.

Director Morales congratulated Director Coats on his nomination to the California Special District Association Board. He stated that he received wonderful feedback from customers in regard to the District's Conservation Workshop. He enjoyed attending the Pathway Ribbon Cutting ceremony at Indian Springs High School.

Chairman Smith thanked the Human Resources Manager and staff for their work organizing the Pathway Ribbon Cutting ceremony at Indian Springs High School and for putting together the program; and he thanked staff for their assistance with providing the Rotary Club a tour of the SNRC.

Information only.

**ADJOURN**

The meeting adjourned at 6:38 p.m.

  
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John Mura, Secretary

  
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David E. Smith, Board President