

Approved June 23, 2021

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING/PUBLIC HEARING
VIA TELECONFERENCE**

May 12, 2021

MINUTES

The Chairman of the Board called the meeting to order at 5:31 p.m. Director Goodrich led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:32 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the May 12, 2021 agenda be approved as submitted.

APPROVE THE MARCH 24, 2021 REGULAR BOARD MEETING MINUTES

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the March 24, 2021 regular board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR APRIL 2021

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the Directors' fees and expenses for April 2021 as submitted.

APPROVE THE FINANCIAL STATEMENTS FOR MARCH 2021

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the financial statements for March 2021 as submitted.

ADOPT ORDINANCE NO. 400 - EAST VALLEY WATER DISTRICT SEWER REGULATIONS AND SERVICE CHARGE ORDINANCE, PUBLIC HEARING

The Chief Financial Officer reviewed proposed changes to the District's Sewer Regulations and Service Charge Ordinance. He stated that in reviewing the ordinance, the purpose was to review the description of the fees and charges and to establish new fees related to Engineering services. He stated that in order to include new fees in the District's Schedule of Rates and Charges, the fees first need to be adopted in the District's Sewer Regulations and Service Charges Ordinance. He noted additional minor updates to coincide with current procedures and titles.

THE CHAIRMAN OPENED THE PUBLIC HEARING AT 5:38 P.M.

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:38 p.m.

There being no written or verbal comments, the public participation section was closed.

ADJOURN TO REGULAR BOARD MEETING AT 5:40 P.M.

BOARD DISCUSSION

Director Morales stated that he reviewed the document and changes; and has no further questions.

There were no additional questions or comments from the Board.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board adopt Ordinance No. 400 as submitted.

AYE: Directors: Carrillo, Coats, Goodrich, Morales, Smith

NOES: None

ABSENT: None

ADOPT ORDINANCE NO. 401 - EAST VALLEY WATER DISTRICT WATER REGULATIONS AND SERVICE CHARGE ORDINANCE, PUBLIC HEARING

The Chief Financial Officer reviewed proposed changes to the District's Water Regulations and Service Charge Ordinance. He stated that similarly to the Sewer Ordinance, the purpose was to review the description of the fees and charges and to include new miscellaneous fees and charges that resulted from the User Fee Study

performed by IB Consulting. He reviewed the most significant changes to the ordinance which include but were not limited to: AMI Op-Out definition and fees, calculations for Tier-1 budgets, clarifying language regarding property owners, and add new Engineering related fees.

THE CHAIRMAN OPENED THE PUBLIC HEARING AT 5:45 P.M.

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:45 p.m.

There being no written or verbal comments, the public participation section was closed.

ADJOURN TO REGULAR BOARD MEETING AT 5:46 P.M.

BOARD DISCUSSION

There were no questions or comments from the Board.

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board adopt Ordinance No. 401 as submitted.

AYE: Directors: Carrillo, Coats, Goodrich, Morales, Smith

NOES: None

ABSENT: None

ADOPT RESOLUTION 2021.07 AND RESOLUTION 2021.08 - UPDATING THE SCHEDULE OF WATER AND WASTEWATER RATES AND CHARGES AND CERTAIN MISCELLANEOUS FEES, PUBLIC HEARING

The Chief Financial Officer provided information regarding proposed changes to the District's Water and Wastewater Schedule of Rates and Charges and updates to miscellaneous fees included in the District's water and sewer ordinance. He also provided information on the proposed changes relates to water and wastewater rates based on the Cost-of-Service analysis performed by IB Consulting.

The Chief Financial Officer provided a brief presentation to the Board: *User Fee and Miscellaneous Fee Update*. He noted that the information on page 5 of the presentation was updated from what was initially sent out with the packet.

Mr. Habib Isaac, IB Consulting, provided a detailed presentation to the Board: *Water and Wastewater Cost of Service Rate Study*. The presentation included but was not limited to the following: goals of the study, the District's current financial position, proposed financial plan, rate design structure, components of the cost of service, water supplies, fixed charges, variable rates and components, proposed water and wastewater rates and charges

THE CHAIRMAN OPENED THE PUBLIC HEARING AT 6:23 P.M.

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 6:23 p.m.

There being no written or verbal comments, the public participation section was closed.

ADJOURN TO REGULAR BOARD MEETING AT 5:24 P.M.

BOARD DISCUSSION

Director Carrillo stated that he appreciates the work that was put into the Cost-of Service analysis and presentations.

Director Morales expressed appreciation to those that reached out with questions and comments regarding the update to rates and invited those on the line to participate in future Board meetings. He stated that he reviewed the document and found it to be very thorough. He made a comment regarding the impact that legislation has on District's services and reviewed steps the District has taken to control costs.

Director Coats stated that he appreciates all that goes into calculating rates. He thanked staff and Mr. Isaac for their presentations.

Vice Chairman Goodrich commended staff on all the work they put into creating the document.

There were no other questions or comments from the Board.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board adopt Resolutions 2021.07 and 2021.08 as submitted.

AYE: Directors: Carrillo, Coats, Goodrich, Morales, Smith

NOES: None

ABSENT: None

BOARD OF DIRECTORS' REPORTS

Director Coats reported on the following: April 29 he discussed District business with the General Manager/CEO; May 3 he participated in the Association of San Bernardino County Special Districts meeting; May 4 he participated in the San Bernardino Valley Municipal Water District Board meeting where the Director of Strategic Services provided a presentation; May 6 he attended the Advanced Metering Infrastructure completion event; and May 11 he discussed District business with the General Manager/CEO.

Director Morales reported on the following: May 10 he participated San Bernardino Valley Municipal Water District Board meeting where they held a workshop on personnel needs;

and May 11 he participated in the San Bernardino Board of Water Commissioners meeting.

Director Carrillo reported on the following: May 5 he participated in the Inland Action meeting via Zoom; and May 11 he participated in a conference call with the General Manager/CEO to discuss the agenda.

Vice Chairman Goodrich reported that on May 6 he met with the General Manager/CEO to review the agenda and attended the Advanced Metering Infrastructure completion event.

Chairman Smith reported on the following: May 6 he met with the General Manager/CEO to review the agenda; and May 12 he participated in the San Bernardino Valley Water Conservation District Board meeting.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported on the following:

- The Customer Service Department is now open to the public. Customers can make payments and conduct property related business Monday thru Friday. To protect customers and staff, all social distancing protocols will remain in place.
- Governor Newsom signed an Executive Order to issue an emergency drought declaration for the counties of Mendocino and Sonoma. The Executive Order sets a framework for drought preparation but does not set any mandates for San Bernardino County. Staff will continue to monitor the drought declaration. The State Water Project allocation has been reduced from 10% to 5% with the State reporting a 59% snowpack.
- In observance of Memorial Day, the District's offices will be closed on Monday, May 31, 2021.

The General Manager/CEO thanked the public for their continued support during these trying times and for participating in the District's teleconferencing meetings. He stated that meetings will continue to be held via teleconference until further notice.

Information only.

LEGAL COUNSEL REPORT

Legal Counsel commended staff on a job well done in regards to meeting Prop 218 legal requirements.

BOARD OF DIRECTORS' COMMENTS

Director Morales commended staff for their hard work, and congratulated staff for completing the Advanced Metering Infrastructure project.

Director Carrillo echoed Director Morales' comments.

Director Coats thanked staff for their hard work.

Vice Chairman Goodrich agreed with the other Board members' comments.

Chairman Smith thanked everyone for attending the meeting; and thanked staff and those that provided presentations.

Information only.

ADJOURN

Chairman Smith adjourned the meeting at 6:39 p.m.



John Mura, Secretary



David E. Smith, Board President