

Approved July 10, 2019

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING**

**June 26, 2019**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:30 p.m. Vice Chairman Smith led the flag salute.

**PRESENT:** Directors: Carrillo, Coats, Goodrich, Morales, Smith

**ABSENT:** None

**STAFF:** John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Shayla Antrim, Senior Administrative Assistant; Eileen Tafolla-Bateman; Senior Administrative Assistant

**LEGAL COUNSEL:** Marty Cihigoyenetché

**GUEST(s):** Members of the public

**PUBLIC COMMENTS**

Chairman Carrillo declared the public participation section of the meeting open at 5:31 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Smith-Coats) that the June 26, 2019 agenda be approved as submitted.

**APPROVE THE JUNE 12, 2019 REGULAR BOARD MEETING MINUTES**

M/S/C (Smith-Coats) that the Board approve the June 12, 2019 regular board meeting minutes as submitted.

**MAY DISBURSEMENTS**

M/S/C (Smith-Coats) that the General Fund Disbursements #254140 through #254304 which were distributed during the period of May 1, 2019 through May 31, 2019, bank drafts, and ACH Payments in the amount of \$5,744,051.44 and \$501,804.26 for payroll and benefit contributions, totaling \$6,245,855.70 be approved.

## **APPROVE THE FINANCIAL STATEMENTS FOR MAY 2019**

M/S/C (Smith-Coats) that the Board approve the financial statements for May 2019 as submitted.

## **DISPOSITION OF SURPLUS PROPERTY**

The Operations Manager gave a brief overview of the District's surplus property and details for disposition of the property; he stated that due to the condition of the vehicles, it is recommended that the vehicles be sold at auction; and that the proceeds of the sale will offset the purchase price of future vehicles.

M/S/C (Goodrich-Smith) that the Board approve disposition of surplus property as submitted.

## **LANDSCAPING SERVICES AGREEMENT**

The Operations Manager provided information regarding the request to enter into an agreement with Excel Landscape for landscape services with the District. He stated that the District's current landscape contract expires June 30, 2019; that a Request for Proposal was advertised on the District's website and Excel Landscape was the only proposal received. He stated that Excel Landscape has been providing the District with landscape services over the past six years; that staff is pleased with their services and requests to enter into an agreement for the next three fiscal years.

M/S/C (Coats-Smith) that the Board authorize the General Manager/CEO to execute an agreement with Excel Landscape as submitted.

## **ADOPT RESOLUTION 2019.08 - APPROVING THE OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2019-20**

The Chief Financial Officer provided an overview of the proposed budget, reviewed influences on the Budget and thanked the Board for attending the Budget meetings; he stated that a spending plan was put together based on staff program goals and objectives. He summarized the operating budget, reviewed the capital budget and stated that a majority of the changes to the capital improvement program were related to the Sterling Natural Resource Center. He stated that as a part of best financial practices, staff is requesting that the Budget be adopted by resolution.

M/S/C (Goodrich-Morales) that the Board adopt Resolution 2019.08 to approve the proposed FY 2019-20 Operating and Capital Improvement Program Budget.

## **BOARD OF DIRECTORS' REPORTS**

Director Coats reported on the following: June 14 he toured the SNRC site with the General Manager/CEO; June 17 he attended the Association of San Bernardino County Special Districts meeting; June 18 he attended the San Bernardino Valley Municipal Water District Board meeting where they approved the budget; and June 18 he attended

the Finance and Human Resources Committee meeting where they reviewed the Board Handbook.

Vice Chairman Smith reported on the following: June 13 he met with the General Manager/CEO to discuss District business; June 14 he toured the SNRC site with the General Manager/CEO where concrete was being poured; and June 20 he met with the General Manager/CEO to review the agenda.

Director Morales reported on the following: June 18 he attended the Finance and Human Resources Committee meeting where they reviewed the Board Handbook; June 14 he toured the SNRC site with the General Manager/CEO; and June 25 he attended the San Bernardino Board of Water Commissioners meeting where they discussed how they would proceed with the Sterling property they received as part of the Settlement Agreement.

Director Goodrich reported on the following: June 14 he toured the SNRC site with the General Manager/CEO; June 17 he attended the Association of San Bernardino County Special Districts meeting; and June 25 he attended the Highland Chamber of Commerce monthly meeting where the topic was social media platforms.

Chairman Carrillo reported on the following: June 20 he met with the General Manager/CEO to review the agenda; and June 21 he discussed District business with the General Manger/CEO.

Information only.

#### **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported on the following: he thanked staff for their hard work on the Budget; he announced that the Community Heritage Foundation officially received non-profit status from the IRS; he stated that this past Saturday the District held the toilet distribution event and thanked everyone that volunteered their time to help out; June 24, he attended CSDA's General Manager Leadership Summit where Ms. Kerrie Bryan gave a presentation on "Employee Recruitment and Retention Strategies That Work"; and today he took Captain Billings of the Highland Sheriff's Department for a tour of the District facilities. He informed the Board that two science teachers from Rialto Unified School District will begin a one-week externship with the District on July 8; that these teachers will be teaching Water Pathway courses in the fall and want to gain hands-on experience to share with their students.

The General Manager/CEO informed the Board of the following:

- June 27, Team Sterling will be meeting for an SNRC Partnering Session to discuss project construction.
- June 28, the staff will be taking Assemblyman Reyes on a tour of the District.
- June 28 at 6pm, the Employee Events Association will be hosting Family Movie Night and Highland Music Company will be providing music.

- July 4, the District will be closed due to the holiday.
- July 9 at 3:30 pm, the District will be holding the Finance and Human Resources Committee meeting.

Information only.

#### LEGAL COUNSEL REPORT

No report at this time.

#### BOARD OF DIRECTORS' COMMENTS

Director Coats and Vice Chairman Smith expressed that they were pleased with the Budget presentation and wished everyone a happy holiday.

Director Morales stated that his candidate application for a seat on the ACWA Region 9 Board has been submitted. He commented on the District's landscaping and how it's grown in; he commended the General Manager/CEO on the District's partnerships with delegates, schools, the Highland Police Department and others and what stated what an impact they have on the community; and he stated that the District's Pipeline magazine looks fantastic.

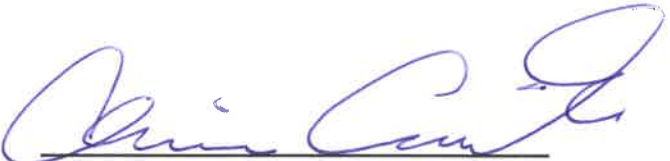
Chairman Carrillo wished everyone a happy holiday.

Information only.

#### ADJOURN

The meeting adjourned at 6:24 p.m.

  
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John Mura, Secretary

  
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Chris Carrillo, Board President