

Approved October 14, 2020

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING
VIA TELECONFERENCE**

September 9, 2020

MINUTES

The Chairman of the Board called the meeting to order at 5:30 p.m. Director Coats led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Kerrie Bryan, Human Resources/Risk & Safety Manager; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenatche

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:32 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Morales-Goodrich) by unanimous roll call vote that the September 9, 2020 agenda be approved as submitted.

APPROVE THE AUGUST 12, 2020 REGULAR BOARD MEETING MINUTES

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board approve the August 12, 2020 regular board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR AUGUST 2020

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board approve the Directors' fees and expenses for August 2020 as submitted.

ADOPT RESOLUTION 2020.22 - ADOPTING A CONFLICT OF INTEREST CODE

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.22 as submitted.

ADOPT RESOLUTION 2020.21 - SEWER FACILITY DEDICATION BY SAN MANUEL BAND OF MISSION INDIANS

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.21 as submitted.

5TH STREET & DEL ROSA DRIVE REIMBURSEMENT AGREEMENT WITH THE CITY OF HIGHLAND

The Director of Strategic Services provided information regarding the 5th Street and Del Rosa Drive reimbursement agreement with the City of Highland. She stated that the progressive design-build procurement method is being utilized for the Sterling Natural Resource Center (SNRC) and that a benefit of this process allows for the flexibility of incorporating added project benefits identified by the team. That during the course of discussions regarding off-site improvements relating to the SNRC with the City of Highland, an opportunity for a project enhancement emerged for the intersection of 5th Street and Del Rosa Drive.

The Director of Strategic Services stated that through a reimbursement agreement, cost sharing for this additional work would be divided between the District and the City of Highland to deliver enhanced improvements for the community. Balfour Beatty would serve as the construction management firm, with members of Team Sterling serving in a supportive capacity including engineering and construction. The City of Highland will have approval authority to ensure consistency with local circulation and approved the reimbursement agreement at their September 8, 2020 board meeting.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board authorize the General Manager/CEO to execute the 5th Street and Del Rosa Drive Reimbursement Agreement with the City of Highland.

WATER QUALITY PERMITTING SERVICES CONTRACT AMENDMENT FOR THE STERLING NATURAL RESOURCE CENTER

The Director of Engineering and Operations provided information regarding an amendment to the Water Quality Permitting Services contract with Woodward & Curran for the Sterling Natural Resource Center (SNRC) project. He stated that water quality permitting through the State Water Resources Control Board is a key element of the project. He gave a brief overview of the District's history with Woodard & Curran in relation to the SNRC. He stated that after the District obtained LAFCO authority for wastewater treatment, a contract was executed with Woodward & Curran to finish the water quality permitting effort for a not-to-exceed amount of \$115,597. He added that since the completion of this work, the SNRC project has evolved with respect to the quantity of recycled water to be discharged at given locations; and is to now include the

anaerobic digestion system with food waste. He stated that these changes are significant enough to require the groundwater modeling work to be redone under the adjusted conditions, and requires updating of the engineering documents; and the proposed additional scope to accomplish this work is for a not-to-exceed amount of \$270,970.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board authorize the General Manager/CEO to execute a contract amendment with Woodward & Curran to provide Water Quality Permitting Services for the Sterling Natural Resource Center project for a not-to-exceed amount of \$270,970.

NOTICE TO PROCEED WITH HEADQUARTERS BOARDROOM AND PLANT 134 REMODEL

The Director of Strategic Services discussed the implementation of a number of construction projects to take place at District Headquarters and Plant 134. She stated that this is part of the District's emergency preparedness plan and the work will take approximately 12 weeks to complete. She stated that the project was initially expected to be completed at the beginning of the next fiscal year, but was escalated due to the current facility closure caused by COVID-19, which allows for minimal impact to the community and maximizes the construction period. She described elements of the project: to include security enhancements, increase the operational flexibility of the Boardroom arrangements, improving the functionality of workspace, and implementing technological modifications and improvements. She added that Balfour Beatty would be managing this construction activity with the support of multiple subcontractors.

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board authorize the General Manager/CEO to issue a notice to proceed to Balfour Beatty for the Construction of the Headquarters Boardroom and Plant 134 Remodel.

CONSIDER MEMORANDUM OF UNDERSTANDING BETWEEN EAST VALLEY WATER DISTRICT AND THE EAST VALLEY WATER DISTRICT EMPLOYEE PARTNERSHIP AND NON-DESIGNATED EMPLOYEES' SALARIES, BENEFITS AND RELATED PROGRAMS

The Human Resources/Risk & Safety Manager provided information regarding negotiations that took place between the District and the East Valley Water District Employee Partnership (EVWDEP) regarding the Memorandum of Understanding (MOU). She stated that due to the Covid-19 pandemic, negotiations were placed on hold, but were able to resume virtually in August. She provided a summary of the agreed upon amendments to the MOU and Non-Represented Employees' document. She stated that staff is very pleased with the outcome of the first EVWDEP contract negotiations.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the Memorandum of Understanding between the East Valley Water District and the East Valley Water District Employee Partnership and Non-Represented Employees' Salaries, Benefits and Related Programs.

BOARD OF DIRECTORS' REPORTS

Director Morales reported on the following: September 4 he participated in the Association of California Water Agencies Ad-hoc Committee meeting where they scheduled an event for February 21, 2021 where the topic will be California Energy Policies; and September 8 he participated in the San Bernardino Board of Water Commissioners meeting where they discussed the detachment of their sewer system from East Valley Water District; and August 11 he participated in the Finance & Human Resources Committee meeting where they discussed updates to the Debt Management Policy and he received a presentation from the District's Bond Counsel.

Director Carrillo reported on the following: September 3 he discussed District business with the General Manager/CEO; and September 8 he participated in the Inland Action Group meeting where they discussed racial equity.

Director Coats reported on the following: September 6 he participated in the San Bernardino Valley Municipal Water District Board meeting; and September 8 he toured the Sterling Natural Resource Center with the General Manager/CEO to view construction progress.

Vice Chairman Goodrich reported on the following: September 1 he met with the General Manager/CEO to discuss District business; and September 3 he met with the General Manager/CEO to review the agenda.

Chairman Smith reported on the following: September 3 he met with the General Manager/CEO to review the agenda; and September 9 he participated in the San Bernardino Valley Water Conservation District Board meeting.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported on the following: September is Emergency Preparedness Month; and that the District will be highlighting its efforts to prepare for a critical event and encourage residents to take steps to be prepared for an emergency. Tomorrow, September 10, he will be attending a safety lunch at the Sterling Natural Resource Center. San Bernardino County continues to update their website with information regarding COVID-19, including information considered for the State Monitoring List; and as of September 4, due to the positive rate and number of confirmed cases the County remains on the monitoring list. Beginning September 2, the Gas Company will begin accessing sewer manholes in parts of the District's service area to perform Sewer Line Inspections; and that this program is provided at no cost to District customers.

The General Manager/CEO stated that the Employee Events Association is hosting an employee appreciation event with shaved ice from the Kona Ice truck at 3:00 p.m. on

September 10 for B shift and September 17 for A shift and reminded staff to keep their social distance.

The General Manager/CEO thanked the public for their continued support during these try times and for participating in the District's teleconferencing meetings; and meetings will be held via teleconference until further notice.

Information only.

LEGAL COUNSEL REPORT

No report at this time.

BOARD OF DIRECTORS' COMMENTS

Director Morales, Director Coats and Vice Chairman Goodrich congratulated and thanked staff for their acceptance and approval of the Memorandum of Understanding.

Information only.

ADJOURN

Chairman Smith adjourned the meeting at 6:02 p.m.



John Mura, Secretary



David E. Smith, Board President