

Approved October 14, 2020

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING
VIA TELECONFERENCE**

September 23, 2020

MINUTES

The Chairman of the Board called the meeting to order at 5:31 p.m. Director Coats led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:32 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the September 23, 2020 agenda be approved as submitted.

APPROVE THE AUGUST 26, 2020 REGULAR BOARD MEETING MINUTES

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve the August 26, 2020 regular board meeting minutes as submitted.

DISBURSEMENTS

M/S/C (Morales-Goodrich) by unanimous roll call vote that the General Fund Disbursements #256543 through #256665 which were distributed during the period of August 1, 2020 through August 31, 2020, bank drafts, and ACH Payments in the amount

of \$9,450,652.15 and \$371,108.62 for payroll and benefit contributions, totaling \$9,821,760.77 be approved.

ADOPT RESOLUTION 2020.05 - RECOGNIZING EILEEN TAFOLLA-BATEMAN FOR 25 YEARS OF SERVICE

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.25 as submitted.

WATER LOSS AUDIT VALIDATION UPDATE

The Director of Strategic Services provided information regarding the District's annual Water Loss Audit. She described the purpose and process of the audit. She discussed the findings of the water audit, which concluded that the District has shown minimal water waste in the system. She stated that there is currently no next step to the audit process, however, there is currently an effort to evaluate the results received by the State Water Resources Control Board to develop a benchmark and compliance targets in the near future.

For information only.

CONTRACT AMENDMENT FOR ANTHONY'S IRRIGATION, CONTRACTOR FOR DISTRICT'S WEATHER-BASED IRRIGATION CONTROLLER (WBIC) DIRECT INSTALLATION PROGRAM

The Director of Strategic Services provided a brief overview of the District's contract with Anthony's Irrigation regarding the District's WBIC Direct Installation program. She stated that since the COVID-19 stay-at-home order went into effect, the District has seen increased interest in water conservation, including the WBIC Direct Installation Program. That the additional participation will result in requests exceeding the current contract authority which runs through the end of FY 2020-21. That staff is requesting an additional \$100,000 in contract authority to avoid the need to close the program due to lack of funding.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board authorize the General Manager/CEO to amend the contract with Anthony's Irrigation in the amount of \$100,000 to allow for additional weather-based irrigation controller installations.

ADOPTION OF RESOLUTION 2020.23 AND RESOLUTION 2020.24 TO FACILITATE THE DISTRICT'S APPLICATION FOR FINANCIAL ASSISTANCE FROM THE CLEAN WATER STATE REVOLVING FUND

The Chief Financial Officer provided information regarding staff's request to apply for financial assistance from the Clean Water State Revolving Fund. He gave a brief overview of the District's elevated levels of Total Trihalomethanes (TTHM) in 2017. He stated that studies determined that adding Granular Activated Carbon filtration at Plant 134 is the best method for avoiding elevated TTHM levels in the future and the cost is estimated at \$4 million. He added that adopting the two resolutions is part of the application process.

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.23 and Resolution 2020.24 as submitted.

APPROVE QUITCLAIM WITH CALVARY CHAPEL SAN BERNARDINO APN: 0297-021-26 (OLD NORTH FORK DITCH)

The Director of Engineering and Operations provided information on staff's request to quitclaim an old North Fork Water Company easement to Calvary Chapel San Bernardino. He stated that the easement is no longer needed, and this is a necessary step to clear the title in order for Calvary Chapel San Bernardino to sell the property.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve Quitclaim Deed with Calvary Chapel San Bernardino APN: 0297-021-26 as submitted.

DISPOSITION OF SURPLUS PROPERTY AND DONATION

The Operations Manager provided an overview of District vehicles staff is requesting to surplus and provided details for disposition of the property. He stated that three of the vehicles are candidates for donation to a local non-profit organization.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board authorize disposition of surplus property as submitted.

BOARD OF DIRECTORS' REPORTS

Director Carrillo reported on the following: September 22 he participated in the Highland Chamber of Commerce monthly meeting where Chairman Smith was the guest speaker.

Director Morales reported on the following: September 10 he met the General Manager/CEO at the SNRC site for an update on construction progress; September 11 he participated in the East Valley Association of Realtors meeting; September 22 he participated in the San Bernardino Board of Water Commissioners meeting; and September 22 he participated in the Highland Chamber of Commerce monthly meeting.

Director Coats reported on the following: September 15 he participated in the San Bernardino Valley Municipal Water District Board meeting; September 16 he participated in San Bernardino Valley Municipal Water District's Strategic Plan meeting where they met with other stakeholders on the committee to refine Valley District's Strategic Plan; and September 22 he participated in the Highland Chamber of Commerce monthly meeting.

Vice Chairman Goodrich reported on the following: September 10 he met the General Manager/CEO at the SNRC site for an update on construction progress; September 17 he met with the General Manager/CEO to review the agenda; and September 22 he participated in the Highland Chamber of Commerce monthly meeting.

Chairman Smith reported on the following: September 17 he met with the General Manager/CEO to review the agenda; and September 22 he was the guest speaker for the

Highland Chamber of Commerce monthly meeting, where he provided an update on construction progress of the Sterling Natural Resource Center.
Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported on the following:

- Elections update: The City of Highland will have four polling locations located at City Hall, the YMCA, San Manuel Events Center, and Immanuel Baptist Church. City and County of San Bernardino locations are not known at this time.
- September 22, he provided a tour of the Sterling Natural Resource Center for San Bernardino City Unified School District board members.

The General Manager/CEO provided information on upcoming events:

- October 1- District staff will host a tour of the Sterling Natural Resource Center for the East Valley Association of Realtors.
- October 3-11 is “Water Professionals Appreciation Week”. During this national event the District will raise awareness of the critical role water professionals have in delivering safe drinking water to residents.
- October 12 - District will be closed in observance of Columbus Day.
- October 15 at 10:15 am - National Great Shakeout Drill: staff will practice their “Drop, Cover, and Hold On” skills during the annual drill and will focus on earthquake preparedness and safety.

The General Manager/CEO thanked the public for their continued support during these trying times and for participating in the District’s teleconferencing meetings. He stated that meetings will continue to be held via teleconference until further notice.

Information only.

LEGAL COUNSEL REPORT

Legal Counsel informed the Board that due to COVID-19, the court system is backlogged and filings are taking longer to process than normal.

BOARD OF DIRECTORS’ COMMENTS

Director Morales and Director Coats congratulated Eileen Tafolla-Bateman for her 25 Years of Service with the District.

Information only.

ADJOURN

Chairman Smith adjourned the meeting at 6:11 p.m.



John Mura, Secretary



David E. Smith, Board President