

Draft pending approval

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING**

October 9, 2019

MINUTES

The Chairman of the Board called the meeting to order at 5:30 p.m. Director Coats led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Justine Hendricksen, District Clerk; Shayla Antrim, Senior Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Carrillo declared the public participation section of the meeting open at 5:30 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Coats-Smith) that the October 9, 2019 agenda be approved as submitted.

APPROVE THE AUGUST 28, 2019 REGULAR BOARD MEETING MINUTES

M/S/C (Smith-Coats) that the Board approve the August 28, 2019 regular board meeting minutes as submitted.

APPROVE THE SEPTEMBER 11, 2019 REGULAR BOARD MEETING MINUTES

The District Clerk stated that she corrected a grammatical error on the September 11, 2019 regular board meeting minutes.

M/S/C (Smith-Coats) that the Board approve the September 11, 2019 regular board meeting minutes with noted correction.

DIRECTORS' FEES AND EXPENSES FOR SEPTEMBER 2019

M/S/C (Smith-Coats) that the Board approve the Directors' fees and expenses for September 2019 as submitted.

APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2019

M/S/C (Smith-Coats) that the Board approve the financial statements for August 2019 as submitted.

AUGUST DISBURSEMENTS

M/S/C (Smith-Coats) that the General Fund Disbursements #254690 through #254858 which were distributed during the period of August 1, 2019 through August 31, 2019, bank drafts, and ACH Payments in the amount of \$3,684,120.95 and \$394,618.32 for payroll and benefit contributions, totaling \$4,078,739.27 be approved.

ADOPT RESOLUTION 2019.12 AND ACCEPT DEDICATION OF WATER AND SEWER SYSTEM TRACT 16745

M/S/C (Smith-Coats) that the Board approve Resolution 2019.12 and accept Dedication of Water and Sewer System from Water Land, LLC - Diversified Pacific Communities, LLC, Tract 16745 as submitted.

ADOPT RESOLUTION 2019.13 AND ACCEPT DEDICATION OF WATER AND SEWER SYSTEM TRACT 18935

M/S/C (Smith-Coats) that the Board approve Resolution 2019.13 and accept Dedication of Water and Sewer System from Water Land, LLC - Diversified Pacific Communities, LLC, Tract 18935 as submitted.

ADOPT RESOLUTION 2019.14 AND ACCEPT DEDICATION OF WATER AND SEWER PARCEL MAP 13511

M/S/C (Smith-Coats) that the Board approve Resolution 2019.14 and accept Dedication of Water and Sewer facilities from Walter Ron Kemper for Parcel Map 13511 as submitted.

ADOPT RESOLUTION 2019.16 AND ACCEPT DEDICATION OF SEWER SYSTEM TRACT 17682

M/S/C (Smith-Coats) that the Board approve Resolution 2019.16 and accept Dedication of Sewer facilities from Richmond American Homes of Maryland, Inc., Glenrose Ranch, Tract 17682 as submitted.

ADOPT RESOLUTION 2019.15 AND ACCEPT DEDICATION OF WATER AND SEWER EASEMENT TRACT 17682

M/S/C (Smith-Coats) that the Board approve Resolution 2019.15 and accept Dedication of the Sewer Pipeline Easement and the Water Easement from Richmond American Homes, Glenrose Ranch, Tract 17682 as submitted.

REVIEW AND CONSIDER APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR YEAR ENDED JUNE 30, 2019

Ms. Renee Graves, CPA, Principal, CliftonLarsonAllen, briefly discussed the audit report process and the letters included in the report.

The Business Services Manager gave a brief overview of the Comprehensive Annual Financial Report (CAFR); he discussed highlights of the CAFR, including: a prior year comparison, financial condition, capital asset condition, debt service coverage and FY 2018-2019 expenditures.

M/S/C (Morales-Goodrich) that the Board approve the Comprehensive Annual Financial Report and audit reports for the year ended June 30, 2019.

MASTER SERVICES CONTRACTS WITH ADVANCED INDUSTRIAL SERVICES, CROSNO CONSTRUCTION AND SPIESS CONSTRUCTION COMPANY FOR WATER TANK REHABILITATION SERVICES

The Director of Engineering and Operations provided information regarding water tank rehabilitation service contracts. He stated that professional inspections were performed on most of the District reservoirs and over \$3 million of rehabilitation work was recommended to be performed, over the next five years at 11 reservoir sites. He described the rehabilitation work to be performed and that funds are included in the Capital Budget.

The Director of Engineering and Operations stated that the District received eight proposals from qualified contractors and staff rated Advanced Industrial Services, Crosno Construction and Spiess Construction Company the highest rated contractors based on their qualifications, experience, and proposed approach and quality of their proposal.

M/S/C (Morales-Goodrich) that the Board authorize the General Manager/CEO to execute contracts with Advanced Industrial Services, Crosno Construction and Spiess Construction Company to provide as needed water tank rehabilitation services.

BOARD OF DIRECTORS' REPORTS

Director Goodrich reported on the following: September 16 attended the Association San Bernardino County Special Districts Association monthly meeting where he received a legislative update from speaker Joe Byrne; September 23 he attended the Engineering

and Operations Committee meeting where they discussed water tank rehabilitation; September 25-27 he attended the California Special District Association Annual Conference; and October 2 he met with the General Manager/CEO for a District update.

Director Morales reported on the following: he attended various committee meetings; he attended the California Special District Association (CSDA) Annual Conference; and praised the General Manager/CEO and Legal Counsel on their speaking event at the conference.

Director Coats reported on the following: September 13 he attended the first Inland Empire Economic Partnership Leadership Academy meeting; September 16 he attended the Association San Bernardino County Special Districts Association monthly meeting; September 17 he attended the San Bernardino Valley Municipal Water District Board meeting; September 19 he attended the Del Rosa Neighborhood Action Group (Dr.NAG) meeting; September 24 he attended the Highland Chamber of Commerce meeting where Chairman Carrillo provided and SNRC update; September 25-27 he attended the California Special District Association Annual Conference; September 30 he attended the Advisory Commission of Water Policy meeting; October 1 he attended the San Bernardino Valley Municipal Water District Board meeting where they discussed the Joint Powers Agreement; October 1 he attended the Finance and Human Resources Committee meeting; and October 2-4 he attended the Water Education Foundation's Northern California Water Tour.

Vice Chairman Smith reported on the following: September 16 he attended the Association San Bernardino County Special Districts Association monthly meeting; September 24 he attended the Highland Chamber of Commerce monthly meeting; September 25-27 he attended the California Special District Association Annual Conference where attended breakout sessions; October 3 he met with the General Manager/CEO to review the agenda; and October 9 he attended the San Bernardino Valley Water Conservation District Board meeting.

Chairman Carrillo reported on the following: September 24 he attended the Highland Chamber of Commerce meeting where he provided an update on the Sterling Natural Resource Center; October 2 he attended Metropolitan Water District's Community Leaders Water Briefing event where they discussed water and legislative issues impacting the region and the state; and October 3 he met with the General Manger/CEO to review the agenda.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO announced upcoming events: October 10 he will be attending the Association of California Water Agencies Region 9 event; the panel will be discussing population growth, the economy, job creation and educational partnerships. October 10 he will be attending dinner with the Customer Service Department to celebrate National Customer Service week. October 15-16 he will be attending a State Water Project Tour hosted by San Bernardino Valley Municipal Water District. October 17 he will be providing

staff from San Bernardino Municipal Water District a tour of the SNRC. He reminded the Board that the District will be closed Monday, October 14 in observance of Columbus Day.

The General Manager/CEO discussed recent news article reports that state Southern California Edison may implement a Public Safety Power Shutoff, which may shut power off for an extended period during windy events in order to prevent wildfires. He shared how the District may be affected and is preparing for the possible event, and how customers would be notified.

LEGAL COUNSEL REPORT

Legal Counsel thanked the Director of Strategic Services for her assistance with presentation materials for the California Special District Association Annual Conference.

BOARD OF DIRECTORS' COMMENTS

Director Coats praised staff for the great work they do each day for ratepayers.

Director Morales thanked the Board for their support to serve as a director on the Association of California Water Agencies Region 9 Board.

Chairman Carrillo thanked everyone for attending the Board meeting.

Information only.

ADJOURN

The meeting adjourned at 6:31 p.m.

Chris Carrillo, Board President

John Mura, Secretary