

Approved February 12, 2020

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING**

**November 13, 2019**

**MINUTES**

The Vice Chairman of the Board called the meeting to order at 4:30 p.m.

**PRESENT:** Directors: Coats, Goodrich, Morales, Smith

**ABSENT:** Chairman Carrillo

**STAFF:** John Mura, General Manager/CEO; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk

**LEGAL COUNSEL:** Marty Cihigoyenetché

**GUEST(s):** Members of the public

**PUBLIC COMMENTS**

Vice Chairman Smith declared the public participation section of the meeting open at 4:30 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Coats-Goodrich) that the November 13, 2019 agenda be approved as submitted.

**CLOSED SESSION**

The Board entered into Closed Session at 4:31 p.m. as provided in the Ralph M. Brown Act Government Code Section 54956.9(d)(2) to discuss the item(s) listed on the agenda.

**THE BOARD RECONVENED THE MEETING AT 5:30 P.M.**

Director Coats led the flag salute.

**ROLL CALL**

**PRESENT:** Directors: Coats, Goodrich, Morales, Smith

**ABSENT:** Chairman Carrillo

## **ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

With respect to Item #2: No reportable action taken.

## **INTRODUCTION OF NEWLY HIRED EMPLOYEE**

The General Manager/CEO introduced new employees to the Board: Melissa Valdez, Public Affairs/Conservation Manager, and Jose Torres, Field Service Worker I.

## **PUBLIC COMMENTS**

Vice Chairman Smith declared the public participation section of the meeting open at 5:36 p.m.

There being no written or verbal comments, the public participation section was closed.

## **APPROVE THE OCTOBER 9, 2019 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the October 9, 2019 regular board meeting minutes as submitted.

## **APPROVE THE OCTOBER 23, 2019 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) that the Board approve the October 23, 2019 regular board meeting minutes as submitted.

## **DIRECTORS' FEES AND EXPENSES FOR OCTOBER 2019**

M/S/C (Coats-Goodrich) that the Board approve the Directors' fees and expenses for October 2019 as submitted.

## **REVIEW CAPACITY FEE UPDATE AND SCHEDULE PUBLIC HEARING TO ADOPT CAPACITY AND MISCELLANEOUS FEES**

Mr. Habib Isaac of IB Consulting, LLC., provided an overview of the methodology and approach taken to establish the proposed capacity fees. Items discussed in the presentation included how the Master Plan correlates to the updated capacity fees, maintaining compliance with Prop 26, and how to ensure a fair allocation of facility costs to growth. He stated that the capacity fee schedule is required by law to be updated every five years and that the Board will receive a full report at the public hearing

The General Manager/CEO stated that today's meeting is to establish a public hearing date. That notices will be published in the newspaper in compliance with Prop 26 and that developers actively engaged will be made aware of the proposed increase in fees. He stated that the capacity fees ensure developers are paying their fair share so ratepayers will not be subsidizing new development costs. He stated that Mr. Isaac was involved with the District during the last capacity fee study.

M/S/C (Morales-Goodrich) that the Board schedule a public hearing in conjunction with the December 11, 2019 regular board meeting to consider adoption of updated capacity fee schedule.

#### **PLANT 39-1 RESERVOIR REHABILITATION CONTRACT AWARD**

The Director of Engineering and Operations discussed Plant 39 rehabilitation work. He stated that staff, in partnership with the District's design engineer, Harper & Associates Engineering Inc. (HAE), issued requests for task order pricing; that bids were received from three contractors and the District selected Crosno Construction. He requested to expand the scope of work for the engineering services contract with HAE to include construction management and quality control inspection services. He stated that they have extensive experience with tank rehabilitation and knowledge of the Districts reservoirs.

The Director of Engineering and Operations responded to Director Morales; he stated that work will take approximately three months to complete and will be performed during low demand.

M/S/C (Goodrich-Coats) that the Board authorize the General Manager/CEO to enter into Master Services Agreement with Crosno Construction Inc. for a not-to-exceed amount of \$386,840; and expand the scope of work for the Engineering Services Contract with Harper & Associates Engineering Inc. for a not-to-exceed amount of \$40,520.

#### **PARTICIPATION IN THE GREAT CALIFORNIA SHAKEOUT AND THE ADOPTION OF RESOLUTION 2019.17**

The Director of Strategic Services stated that the District participated in the annual Great California Shakeout and reviewed the Districts emergency preparation procedures and methods of community outreach for disaster preparedness.

M/S/C (Goodrich-Morales) that the Board adopt Resolution 2019.17.

#### **ELECTION DESIGNEE FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) BOARD OF DIRECTORS**

The General Manager/CEO reviewed the background of ACWA and voting rights as a member of ACWA. He stated that Director Coats will be in attendance at the ACWA Fall Conference and recommends he be designated to place the vote. He requested that the motion be amended to include voting for the slate recommended by the ACWA Nominating Committee.

M/S/C (Morales-Goodrich) that the Board designate Chairman Coats as the voting designee from East Valley Water District for the ACWA 2019 Fall Conference election and place the vote based on ACWA Nominating Committee's recommended slate.

## **BOARD OF DIRECTORS' REPORTS**

Director Goodrich reported on the following: November 6 he met with the General Manager/CEO to discuss District business.

Director Morales reported on the following: November 5 he attended the San Bernardino Valley Municipal Water District Board meeting; and November 7 he met with the General Manager/CEO to discuss District business.

Director Coats reported on the following: October 24 he met with the General Manager/CEO for a District update; October 25 he attended the California Special Districts Association Professional Development and Membership Services Committee meeting in Sacramento; November 1 he attended the Inland Empire Economic Partnership Leadership class where they toured Ontario Airport; November 5 he attended the San Bernardino Valley Municipal Water District Board meeting; November 12 he met with the General Manager/CEO for a District update; and November 13 he attended the San Bernardino County Unified School District's Community Gathering for Excellence event.

Vice Chairman Smith reported on the following: November 1 he attended the Legislative and Public Outreach Committee meeting; November 7 he met with the General Manager/CEO to review the agenda; November 8 he attended the SNRC Milestone luncheon; November 13 he attended the San Bernardino County Unified School District's Community Gathering for Excellence event; and November 13 he attended San Bernardino Valley Water Conservation District Board meeting.

Information only.

## **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported that this morning he attended the Community Gathering for Excellence event held at the National Orange Show with the Human Resources/Safety Risk Manager; the event discussed pathways for students to succeed in college and careers that will lead to the economic renewal in our community. He stated that the Zero Harm Roll Out for the SNRC was held today. Tomorrow he will be doing an interview with a reporter from the Redlands Daily Facts on the SNRC project. On Tuesday, he will be attending the San Bernardino Unified School District Career Pathway Development meeting.

The General Manager/CEO informed the Board of the following:

- November 21 @ 11:30 a.m. - Annual EVWD Family Thanksgiving Luncheon and Food Drive.
- November 27 - Regular Board meeting canceled.

- November 28-29 - District offices will be closed in observance of the Thanksgiving Day holiday.

Information only.

#### **LEGAL COUNSEL REPORT**

No report at this time.

#### **BOARD OF DIRECTORS' COMMENTS**

Director Coats wished everyone a Happy Thanksgiving.

Director Morales commended Acting Chairman Smith on a great job today running the Board meeting.

Vice Chairman Smith thanked everyone for attending the Board meeting.

Information only.

#### **ADJOURN**

The meeting adjourned at 6:32 p.m.



**Chris Carrillo, Board President**



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**John Mura, Secretary**