

Approved January 13, 2020

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING
VIA TELECONFERENCE**

November 25, 2020

MINUTES

The Chairman of the Board called the meeting to order at 5:32 p.m. Director Goodrich led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:33 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Coats-Goodrich) by unanimous roll call vote that the November 25, 2020 agenda be approved as submitted.

APPROVE THE OCTOBER 14, 2020 REGULAR BOARD MEETING MINUTES

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board approve the October 14, 2020 regular board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR OCTOBER 2020

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board approve the Directors' fees and expenses for October 2020 as submitted.

APPROVE THE FINANCIAL STATEMENTS FOR QUARTER ENDED SEPTEMBER 30, 2020

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the Board approve the financial statements for quarter ended September 30, 2020 as submitted.

DISBURSEMENTS

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the General Fund Disbursements #256817 through #256930 which were distributed during the period of October 1, 2020 through October 31, 2020, bank drafts, and ACH Payments in the amount of \$7,011,060.58 and \$624,133.62 for payroll and benefit contributions, totaling \$7,635,194.20 be approved.

REVIEW AND CONSIDER APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR YEAR ENDED JUNE 30, 2020

Ms. Renee Graves, CPA, Principal, CliftonLarsonAllen, briefly discussed the audit report process and the letters included in the report.

The Business Services Manager gave a brief overview of the Comprehensive Annual Financial Report (CAFR); he discussed highlights of the CAFR, including: a prior year comparison, financial condition, capital asset condition, debt service coverage and FY 2019-2020 expenditures.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve the Comprehensive Annual Financial Report and audit reports for the year ended June 30, 2020.

PARTICIPATION IN THE GREAT CALIFORNIA SHAKEOUT AND THE ADOPTION OF RESOLUTION 2020.27

The Director of Strategic Services stated that the District participated in the annual Great California Shakeout and reviewed the Districts emergency preparation procedures and methods of community outreach for disaster preparedness.

M/S/C (Coats-Morales) by unanimous roll call vote that the Board adopt Resolution 2020.27 as submitted.

ADOPT RESOLUTION 2020.32 AUTHORIZING AND APPROVING 2021 BUREAU OF RECLAMATION WATERSMART DROUGHT RESPONSE PROGRAM: DROUGHT CONTINGENCY PLANNING

The Director of Strategic Services stated that the Drought Contingency Plan is a document that helps identify resiliency projects that can mitigate the negative impacts of dry years and increase efficiency of current water use. The Bureau of Reclamation (BOR) has issued a call for grant applications for this plan with a maximum request of \$200,000. That the BOR requires a resolution in which to apply for the grant. If awarded the grant, the District would work with a consultant to facilitate the process and assist

with the development of the document in a manner that is consistent with both State and Federal conservation goals and requirements. Given the timing of this process, the formal request for funds would be included in the FY 2021-22 or FY 2022-23 budget process.

M/S/C (Carrillo-Morales) by unanimous roll call vote that the Board adopt Resolution 2020.32 as submitted.

BOARD OF DIRECTORS' REPORTS

Director Carrillo reported on the following: November 4 he participated in the City of San Bernardino City Council meeting; November 10 he participated in the City of Highland City Council meeting; November 17 he participated in the Inland Action meeting via Zoom; and November 18 he participated in the City of San Bernardino City Council meeting where they provided an year end budget update.

Director Coats reported on the following: November 3 he participated in the San Bernardino Valley Municipal Water District Board meeting; November 9 he participated in the Association San Bernardino County Special Districts Association meeting where they discussed moving to virtual monthly meetings beginning with January; November 10 he met with the General Manager/CEO at the Sterling Natural Resource Center site to view construction progress; November 17 he participated in the San Bernardino Valley Municipal Water District Board meeting; November 24 he participated in the Highland Chamber of Commerce monthly meeting; and November 24 he participated in the Engineering and Operations Committee meeting.

Director Morales reported on the following: November 10 he participated in the Finance & Human Resources Committee meeting; November 13 he participated in the East Valley Association of Realtors meeting where he was provided an elections update; November 18 he participated in the Association of California Water Agencies Region 9 meeting where he accepted the Chairman position; November 19 he met with the General Manager/CEO for District updates; November 20 he served as Chairman of the Board in the Association of California Water Agencies Region 9 meeting; November 24 he participated in the Highland Chamber of Commerce monthly meeting; and November 24 he participated in the San Bernardino Board of Water Commissioners meeting.

Vice Chairman Goodrich reported on the following: November 4 he met with the General Manager/CEO for District updates and to view construction progress of the SNRC; November 10 he participated in the Finance & Human Resources Committee meeting where they discussed the Comprehensive Annual Financial Report; November 20 he reviewed the agenda with the General Manager/CEO; and November 24 he participated in the Highland Chamber of Commerce monthly meeting where Assemblymember James Ramos was the speaker.

Chairman Smith reported on the following: November 4 he met with the General Manager/CEO to view construction progress of the SNRC; November 18 he participated in the San Bernardino Valley Water Conservation District Board meeting; November 20

he reviewed the agenda with the General Manager/CEO; and November 24 he participated in the Engineering & Operations Committee meeting.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager congratulated Chairman Smith and Director Carrillo on their re-election to the Board of Directors.

The General Manager/CEO reported on the following:

- The District hosted a virtual award ceremony on November 19, which highlighted the District's annual accomplishments, presented service awards and recognized the employee of the year Jennifer Wallace.
- Beginning November 16, Balfour Beatty and WEKA Inc. will begin installing a new recycled water pipeline on 6th Street between Sterling Avenue and Central Avenue. A mailer was distributed to local residents to provide them with information on lane closures and construction dates and times.
- This year, the Employee Events Association is hosting its annual holiday toy drive to support Ronald McDonald House. If you are interested in participating, please bring your unwrapped gifts to the District by December 16.
- In observance of the Thanksgiving holiday, the District's offices and customer service lines will be closed November 26 and 27. Customers have been informed of the closure through various social media posts and website alert. Information on available payment options and water emergency phone line have also been provided.
- Staff continues to monitor changing regulations and Executive Orders regarding COVID-19, including health requirements.

The General Manager/CEO thanked the public for their continued support during these trying times and for participating in the District's teleconferencing meetings. He stated that meetings will continue to be held via teleconference until further notice.

Information only.

LEGAL COUNSEL REPORT

Legal Counsel congratulated Chairman Smith and Director Carrillo on their re-election to the Board of Directors.

BOARD OF DIRECTORS' COMMENTS

Director Morales thanked staff for their hard work on this year's virtual Employee Awards Ceremony; and he wished everyone a happy Thanksgiving.

Director Carrillo wished everyone a happy Thanksgiving and congratulated Chairman Smith on his re-election to the Board.

Director Coats commended Chairman Smith and Director Carrillo on their re-election to the Board and wished everyone a happy Thanksgiving.

Vice Chairman Goodrich echoed Director Morales' comments.

Chairman Smith congratulated Director Carrillo on his re-election to the Board and thanked staff for putting this evening's meeting together.

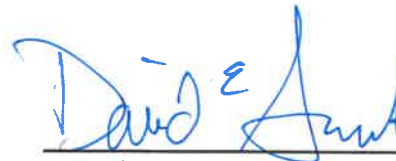
Information only.

ADJOURN

Chairman Smith adjourned the meeting at 6:28 p.m.



John Mura, Secretary



David E. Smith, Board President