

Approved June 24, 2020

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING  
VIA TELECONFERENCE**

**May 13, 2020**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:30 p.m. Vice Chairman Goodrich led the flag salute.

**PRESENT:** Directors: Carrillo, Coats, Goodrich, Morales, Smith

**ABSENT:** None

**STAFF:** John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

**LEGAL COUNSEL:** Jean Cihigoyenetché

**GUEST(s):** Members of the public

**PUBLIC COMMENTS**

Chairman Smith declared the public participation section of the meeting open at 5:33 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the May 13, 2020 agenda be approved as submitted.

**APPROVE THE MARCH 25, 2020 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the March 25, 2020 regular board meeting minutes as submitted.

**APPROVE THE APRIL 8, 2020 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the April 8, 2020 regular board meeting minutes as submitted.

## **APPROVE THE APRIL 15, 2020 SPECIAL BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the April 15, 2020 special board meeting minutes as submitted.

## **APPROVE THE APRIL 22, 2020 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the April 22, 2020 regular board meeting minutes as submitted.

## **DIRECTORS' FEES AND EXPENSES FOR MARCH 2020**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the Directors' fees and expenses for April 2020 as submitted.

## **REVIEW FRAUD PREVENTION AND DETECTION POLICY**

The Chief Financial Officer reviewed the Fraud Prevention and Detection Policy and provided a brief summary of each item; he reviewed the purpose of the policy and stated that no changes were made.

Information only.

## **EMERGENCY RESPONSE UPDATE**

The Director of Strategic Services provided an update on the District's emergency response to the COVID-19 pandemic. She discussed a return to work plan for staff; and stated that the District has communicated with customers regarding COVID-19 updates and closures via social media and mail.

Information only.

## **ADOPT RESOLUTION 2020.03 UPDATING INVESTMENT POLICY 7.6**

The Chief Financial Officer stated that the investment policy is required by State statutes to be reviewed annually; he reviewed minor modifications to the policy that were derived from comments from reviewers at the California Municipal Treasurers Association.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.03 as submitted.

## **BOARD OF DIRECTORS' REPORTS**

Director Carrillo reported on the following: April 23 he participated in the planning committee meeting for the San Bernardino County Water Conference; May 1 he participated in a teleconference call with the Director of Strategic Services in preparation for a call with Assemblyman Ramos to discuss septic to sewer legislation;

May 4 he attended a tour of the SNRC with the General Manager/CEO; May 5 he participated in a Inland Action virtual meeting; May 6 he participated in a conference call with Assemblyman Ramos to discuss septic to sewer legislation; and May 12 he participated in a conference call with the General Manager/CEO to discuss District business.

Director Morales reported on the following: May 4 he participated in an Association of California Water Agencies Region 9 Work Plan meeting; May 5 he met with the General Manager/CEO for a site visit at the SNRC; May 8 he participated in a meeting with the East Valley Association of Realtors where he provided an update on District business and the SNRC; May 12 he participated in the San Bernardino Board of Water Commissioners meeting; and May 12 he participated in a conference call with the General Manager/CEO where he received District updates.

Director Coats reported that on April 29 he participated in a conference call with the General Manager/CEO where he received District updates; May 5 he participated in the San Bernardino Valley Municipal Water District Board meeting; May 5 he discussed District business with the General manager/CEO; May 8 he participated in the Inland Empire Economic Partnership Leadership class virtually; and May 12 he made a site visit to the SNRC to view construction progress.

Vice Chairman Goodrich reported on the following: April 28 he participated in the Highland Chamber of Commerce meeting where they discussed the 210 freeway expansion; May 5 he participated in a meeting with Anthesis where the District received Employer Partner of the Year recognition; May 7 he attended a site tour of the SNRC to view construction progress and met with the General Manager/CEO to review the agenda; and May 8 he met with the General Manager/CEO to discuss District business.

Chairman Smith reported on the following: April 28 he participated in the Highland Chamber of Commerce monthly meeting; May 5 he participated in a meeting with Anthesis where the District received Employer Partner of the Year recognition; May 7 he attended a site tour of the SNRC to view construction progress and met with the General Manager/CEO to review the agenda; and May 8 he met with the General Manager/CEO to discuss District business.

Information only.

## **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported on the following:

- The District received the GFOA Award for Achievement for Excellence in Financial Reporting for the FY 2018-19 Comprehensive Annual Financial Report (CAFR) for the 8th year in a row.
- The District will be closed on Monday, May 25 in observance of Memorial Day.

- He thanked the public for their continued support during these try times and for participating in the District's teleconferencing meetings; and stated that the District will continue to hold meetings via teleconference until further notice.

Upcoming Teleconference Meetings:

- Thursday, May 14 @ 2:30pm - Legislative & Public Outreach Committee meeting.
- Wednesday, May 20 @ 5:30pm - Special Board meeting to discuss FY 2020-21 Revenues.
- Thursday, May 21 @ 2:00pm - Annual North Fork Water Company Shareholder's meeting.

**LEGAL COUNSEL REPORT**

No report at this time.

**BOARD OF DIRECTORS' COMMENTS**

Director Carrillo stated that former San Bernardino County Supervisor, Dennis Hansberger, passed away; and acknowledged his past leadership in the region.

Director Morales and Director Coats congratulated the District on receiving the GFOA award for the 8<sup>th</sup> year in a row; and commended Anthesis for having an amazing program and presentation.

Chairman Smith wished everyone well and to stay safe.

Information only.

**ADJOURN**

The meeting adjourned at 6:16 p.m.

---

**David E. Smith, Board President**

---

**John Mura, Secretary**