

Approved August 26, 2020

**EAST VALLEY WATER DISTRICT  
REGULAR BOARD MEETING  
VIA TELECONFERENCE**

**June 24, 2020**

**MINUTES**

The Chairman of the Board called the meeting to order at 5:31 p.m. Director Coats led the flag salute.

**PRESENT:** Directors: Carrillo, Coats, Goodrich, Morales, Smith

**ABSENT:** None

**STAFF:** John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

**LEGAL COUNSEL:** Jean Cihigoyenetché

**GUEST(s):** Members of the public

**PUBLIC COMMENTS**

Chairman Smith declared the public participation section of the meeting open at 5:33 p.m.

There being no written or verbal comments, the public participation section was closed.

**APPROVAL OF AGENDA**

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the June 24, 2020 agenda be approved as submitted.

**APPROVE THE MAY 13, 2020 REGULAR BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the May 13, 2020 regular board meeting minutes as submitted.

**APPROVE THE MAY 20, 2020 SPECIAL BOARD MEETING MINUTES**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the May 20, 2020 special board meeting minutes as submitted.

## **APPROVE THE FINANCIAL STATEMENTS FOR MAY 2020**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board approve the financial statements for May 2020 as submitted.

## **DISBURSEMENTS**

M/S/C (Coats-Goodrich) by unanimous roll call vote that the General Fund Disbursements # 256139 through # 256249 which were distributed during the period of May 1, 2020 through May 31, 2020, bank drafts, and ACH Payments in the amount of \$6,571,979.33 and \$517,572.02 for payroll and benefit contributions, totaling \$7,089,551.35 be approved.

## **STERLING NATURAL RESOURCE CENTER UPDATE**

The Director of Strategic Services provided a presentation with updates on the construction progress of the Sterling Natural Resource Center (SNRC). She provided information regarding safety precautions being taken on the project site, community engagement and public outreach, progress of the Administration Center, and current regulatory agencies involved in the SNRC.

The Director of Strategic Services stated that the most recent video added to the SNRC Reflections Series will be available on the District's website and social media: *A Look at Our Community's Legacy - Railroad History*.

Information only.

## **ADOPT RESOLUTION 2020.17 - APPROVING THE OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2020-21**

The Chief Financial Officer commended staff on the creation of the FY 2020/21 Budget document. He stated that every year staff focus on a couple of sections of the document to improve upon the narrative. That this year's focus was on the financial summary and the reserves sections of the document. In particular, the reserve policy, and to show how reserve levels are calculated. He stated that another element added to the Budget is to help ratepayers better understand water budget-based rates. He stated that the theme is Building Partnerships; and at the beginning of each section is a statement of how each program builds external and/or internal partnerships.

The Chief Financial Officer provided an overview of the proposed budget, reviewed influences on the budget and thanked the Board for attending the budget meetings. He stated that a spending plan was put together based on staff program goals and objectives. He summarized the operating budget, reviewed the capital budget and capital improvement program. He stated that as a part of best financial practices, staff is requesting that the Budget be adopted by resolution.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.17 to approve the proposed FY 2020-21 Operating and Capital

Improvement Program Budget.

## **BOARD OF DIRECTORS' REPORTS**

Director Carrillo reported on the following: June 16 he participated in the Inland Action Zoom meeting where Ontario City Manager, Scott Ochoa, provided an overview of city operations for Ontario during COVID-19 pandemic; and June 19 he met with the General Manager/CEO to discuss District business.

Director Morales reported on the following: June 4 he participated in an Association of California Water Agencies (ACWA) Region 9 legislative meeting; June 5 he participated in the ACWA statewide conference; June 9 he participated in the Finance & Human Resources Committee meeting; June 11 and 18 he participated in the Southern California Association of Governments meetings; June 12 he participated in the East Valley Association of Realtors meeting; June 16 he met with the General Manager/CEO for a site visit at the SNRC; and June 23 he participated in the San Bernardino Board of Water Commissioners meeting.

Director Coats reported on the following: June 16 he participated in the San Bernardino Valley Municipal Water District Board meeting where they approved the budget for FY 2020/21; June 17 he participated in the Inland Empire Economic Partnership Leadership class monthly meeting where they discussed city governance; June 18 discussed District updates with the General Manager/CEO; and June 22 he participated in a conference call with the General Manager/CEO for an update on COVID-19 and District projects.

Vice Chairman Goodrich reported on the following: June 11 he participated in the Legislative & Public Outreach Committee meeting; June 18 he met with the General Manager/CEO to review the agenda; and June 23 he participated in the Highland Chamber of Commerce monthly meeting.

Chairman Smith reported on the following: June 11 he participated in the Legislative & Public Outreach Committee meeting where they discussed legislative bills that may affect the District; June 18 he met with the General Manager/CEO to review the agenda; and June 23 he participated in the Highland Chamber of Commerce monthly meeting where the Inland Valley Association of Realtors provided an update on housing in the county.

Information only.

## **GENERAL MANAGER/CEO REPORT**

The General Manager/CEO reported that the District will be closing the office to all staff until July 6 due to unforeseen circumstances. He thanked staff for making adjustments to work remotely. He thanked the public for their patience during this time and congratulated the District's legal counsel on becoming a new grandparent.

Information only.

## LEGAL COUNSEL REPORT

Legal Counsel thanked the General Manager/CEO for his congratulatory comment and stated that he had nothing else to report at this time.

## BOARD OF DIRECTORS' COMMENTS

Director Coats asked everyone to be safe.

Director Morales commended Public Affairs staff on keeping residents in the area of the Sterling Natural Resource Center project informed on construction progress.

Director Carrillo congratulated legal counsel on his new grandbaby.

Vice Chairman Goodrich mirrored Director Carrillo's sentiments and agreed with Director Morales' comments regarding SNRC outreach efforts.

Chairman Smith thanked everyone for attending the virtual meeting.

Information only.

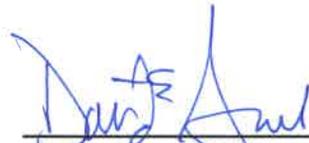
## ADJOURN

The meeting adjourned at 6:19 p.m.



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John Mura, Secretary



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David E. Smith, Board President