

Approved August 26, 2020

**EAST VALLEY WATER DISTRICT
REGULAR BOARD MEETING
VIA TELECONFERENCE**

July 22, 2020

MINUTES

The Chairman of the Board called the meeting to order at 5:32 p.m. Vice Chairman Goodrich led the flag salute.

PRESENT: Directors: Carrillo, Coats, Goodrich, Morales, Smith

ABSENT: None

STAFF: John Mura, General Manager/CEO; Brian Tompkins, Chief Financial Officer; Jeff Noelte, Director of Engineering and Operations; Kelly Malloy, Director of Strategic Services; Justine Hendricksen, District Clerk; Shayla Antrim, Sr. Administrative Assistant

LEGAL COUNSEL: Jean Cihigoyenetché

GUEST(s): Members of the public

PUBLIC COMMENTS

Chairman Smith declared the public participation section of the meeting open at 5:33 p.m.

There being no written or verbal comments, the public participation section was closed.

APPROVAL OF AGENDA

M/S/C (Carrillo-Goodrich) by unanimous roll call vote that the July 22, 2020 agenda be approved as submitted.

APPROVE THE MAY 27, 2020 REGULAR BOARD MEETING MINUTES

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve the May 27, 2020 regular board meeting minutes as submitted.

DIRECTORS' FEES AND EXPENSES FOR JUNE 2020

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve the Directors' fees and expenses for June 2020 as submitted.

DISBURSEMENTS

M/S/C (Morales-Goodrich) by unanimous roll call vote that the General Fund Disbursements #256250 through #256366 which were distributed during the period of June 1, 2020 through June 30, 2020, bank drafts, and ACH Payments in the amount of \$9,571,646.52 and \$356,795.71 for payroll and benefit contributions, totaling \$9,928,442.23 be approved.

APPROVE INVESTMENT REPORT FOR QUARTER ENDED JUNE 30, 2020

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board accept and file the investment report for the quarter ended June 30, 2020.

ADOPT RESOLUTION 2020.19 - PLACEMENT OF DELINQUENT WATER AND WASTEWATER CHARGES ON THE COUNTY OF SAN BERNARDINO'S TAX ROLL FOR 2020-21

The Chief Financial Officer stated that District staff have demonstrated great customer service when working with rate payers who need assistance with payment plans to avoid being disconnected. However, after the District has exhausted all means to collect outstanding balances on closed accounts, the District has the ability to lien a property. He stated that if a lien is not paid, the District is able to transfer the outstanding balance to the San Bernardino County Tax Roll. He noted that all 30 accounts listed were disconnected and closed in 2019 and are more than a year delinquent. Staff is recommending that the Board adopt Resolution 2020.19 and transfer accounts with outstanding balances to the County Tax Roll.

M/S/C (Coats-Goodrich) by unanimous roll call vote that the Board adopt Resolution 2020.19 as submitted.

CONSIDER RATIFICATION OF COVID-19 POLICIES AND PROTOCOLS

The Human Resources/Risk & Safety Manager stated that since the proclamation of local state of emergency was adopted on March 25, staff has continued evaluating changes during the COVID-19 pandemic and has taken measures to ensure a safe and healthy work environment for employees and customers. Staff thought it would be best to dedicate a section of the Administrative Policies and Procedures Manual to COVID-19 related policies: Section 9 will include five detailed policies for all District employees to review, acknowledge and comply with to ensure a safe return to the workplace. She provided a brief overview of each of the five recommended COVID-19 policies to the Board.

The General Manager/CEO commended Human Resources staff for their dedication and hard work on putting the policies together.

M/S/C (Morales-Goodrich) by unanimous roll call vote that the Board approve the addition of Section 9: COVID-19 to the Administrative Policies and Procedures Manual, and ratify the following COVID-19 policies and protocols:

1. Policy and Protocols for Cleaning and Disinfecting the Workplace
2. Policy and Protocols for Social Distancing and Individual Responsibility in the Workplace
3. Policy and Protocols for Testing District Employees for COVID-19
4. Policy and Protocols for Screening for Symptoms Associated with COVID-19
5. Policy and Protocols for the Use and Disclosure of Confidential Medical Information Related to COVID-19

BOARD OF DIRECTORS' REPORTS

Director Carrillo reported on the following: July 17 he discussed District business with the General Manager/CEO; July 20 he met the General Manger/CEO at the SNRC site for an update on construction progress; and July 21 he attended the Inland Action Zoom meeting where he received an update on pending legislation related to COVID-19.

Director Morales reported on the following: July 8 he met the General Manger/CEO at the SNRC site for an update on construction progress; July 10 he participated in the East Valley Association of Realtors meeting where he was provided with a legislative update; July 14 he participated in the San Bernardino Board of Water Commissioners meeting; and July 15 he participated in the Local Agency Formation Commission of San Bernardino County meeting where they provided fiscal updates.

Director Coats reported on the following: June 29 he discussed District business with the General Manager/CEO; July 7 he participated in the San Bernardino Valley Municipal Water District Board meeting; July 8 he participated in the Inland Empire Economic Partnership Leadership class; July 13 he discussed District business with the General Manager/CEO; July 14 he met the General Manger/CEO at the SNRC site for an update on construction progress; July 16 he participated in the Advisory Commission on Water Policy Committee meeting; July 17 he had a discussion with the General Manager/CEO regarding SCAGMD (air quality) permits for the SNRC; and July 21 he participated in the San Bernardino Valley Municipal Water District Board meeting.

Vice Chairman Goodrich reported on the following: July 16 he met with the General Manager/CEO to review the agenda; and July 18 he discussed District business with the General Manager/CEO

Chairman Smith reported on the following: July 8 he participated in the San Bernardino Valley Water Conservation District Board meeting; July 16 he met with the General Manager/CEO to review the agenda; and July 21 he had a discussion with the General Manager/CEO regarding updates to SNRC construction progress.

Information only.

GENERAL MANAGER/CEO REPORT

The General Manager/CEO reported on the following:

- He announced that the District received notice that Fitch Ratings has affirmed the “AA-” for EVWD. He thanked the Chief Financial Officer and his staff for their hard work.
- Tomorrow he will be participating in the Highland Senior Center’s monthly Board of Director’s meeting.
- August 14 District staff will present during two sessions of the Southern California Annual Water Conference hosted, by the Building Industry Association via teleconference this year.
- District staff and Chairman Smith will provide a District update and highlights of the SNRC to the Highland Chamber of Commerce on September 22.
- As a reminder, construction progresses on the SNRC and sewer pipeline installation work on Del Rosa Drive continues. Construction will require intermittent road closures on Del Rosa Drive from 5th Street to Baseline through October 2020.
- He thanked the public for their continued support during these trying times and for participating in the District’s teleconferencing meetings and stated that the District will continue to hold meetings via teleconference until further notice.

Information only.

LEGAL COUNSEL REPORT

No report at this time.

BOARD OF DIRECTORS’ COMMENTS

Director Morales stated that he is looking forward to staff’s presentation at the upcoming Southern California Annual Water Conference. He commended staff on the Fitch Bond Rating; and stated that he appreciates the opening comments regarding Dennis Johnson and that he will be missed.

Director Coats added a comment regarding an item from a San Bernardino Valley Municipal Water District meeting: they discussed the sites reservoir project and how it has been scaled down to 1.5 million-acre feet of storage and reduced construction costs by \$2 billion. He congratulated staff on the *Pipeline* report that was delivered to ratepayers.

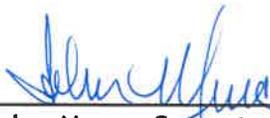
Vice Chairman Goodrich commended staff on the COVID-19 policies.

Chairman Smith echoed fellow Board member sentiments. He stated that Mr. Dennis Johnson was a good neighbor and mentor and will be greatly missed.

Information only.

ADJOURN

Chairman Smith adjourned the meeting in honor of Mr. Dennis Johnson at 6:06 p.m.



John Mura, Secretary



David E. Smith, Board President

